

It's Not Right!

Presentation Administration Guide

PREVIEW VERSION:
FOR ILLUSTRATIVE PURPOSES ONLY.



It's Not Right!

Neighbours, Friends & Families for Older Adults

www.itsnotright.ca



BC ASSOCIATION OF
Community Response Networks

Stopping Adult Abuse and Neglect ...Together.

www.bccrns.ca

Acknowledgements

The *It's Not Right! Neighbours, Friends, and Families for Older Adults* program is a culmination of years of work and effort from a number of organizations, and individuals from across Canada.

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The development team for the *It's Not Right!* series of guides:

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***It's Not Right!* Presentation Administration Guide Synopsis**

Purpose of this Guide	<p>To provide an overview of:</p> <ul style="list-style-type: none"> • The tasks required to plan, organize, and administer an <i>It's Not Right!</i> presentation. • The tasks required to follow-up with the BC CRN once the presentation is complete.
How to Use this Guide	<p>If you are new to the <i>It's Not Right!</i> program, and new to conducting presentations, we recommend reviewing this guide cover to cover to understand what needs to be done before, during, and after the presentation takes place.</p> <p>If you are already familiar with <i>It's Not Right!</i>, please scan the document for new content, and use this guide as a refresher to re-orient yourself to the presentation requirements.</p>
Who this Guide is For	<p>CRN Coordinators. Regional Mentors. <i>It's Not Right!</i> Community Presenters.</p>
Contact for Questions and Concerns	<p>CRN Coordinators: your Regional Mentor is your key contact.</p> <p>Regional Mentors: contact your team leader with your questions and issues.</p> <p>Community Presenters: your CRN Coordinator is your key contact.</p>
Commonly Used Acronyms in this Guide	<p>BC CRN: BC Association of Community Response Networks.</p> <p>CRNs: Community Response Networks.</p> <p>INR: <i>It's Not Right!</i></p> <p>NFF: Neighbours, Families, and Friends.</p>